



Ottawa Farmers' Market Association

2023 Halloween Kids Market

The [Ottawa Farmers' Market](#) (OFM) is a producer-run organization that features over 150 vendors from within 100 km of Ottawa. Providing an opportunity to buy the freshest local products directly from the people who produce them, the Market is also a great place to enjoy community programming & events.

This October, the OFM is hosting our first **Kids Market** in several years. We invite Ottawa kids and their families to make local eats, treats, crafts & creations for our last outdoor Lansdowne Market of the season - which also happens to be Halloween weekend!

It is **FREE** for kids to have a booth at the Kids Market and for community members to attend. Spots are limited. See below for more information.

Logistics

Date: Sunday October 29th, 2023

Time: 10:00am-2:00pm

Market: Lansdowne Market (1000 Exhibition Way, Ottawa)

Location: Inside the Aberdeen Pavilion

Booths Available: 15 spots available. We are sharing the Pavilion with the Pumpkin Derby.

Equipment Provided: The OFM will provide a 10x10ft indoor space with a table and chairs.

Please Bring: You are responsible for any required decorations, display equipment, and disposable serving containers/cups.

Eligibility & Application Process

Online Application Link: ottawafarmersmarket.ca/2023-kids-market-application-form/

Application Dates:

- Application opens on Thursday September 14th
- Application closes on Thursday October 12th
- Applicants will be notified about whether they are accepted by Friday October 13th

Selection Process: Space is limited. Applicants will be selected based on creativity and product diversity.

Who Can Apply: Ages 6-15 years are eligible to participate, in groups of 1-4 kids. Adult chaperone required.



Market Rules

What You Can Sell:

- Items for sale can include crafts, prepared foods and drinks (ex. cookies, lemonade), and plants or vegetables - get creative!
- You are encouraged to source ingredients from Farmers' Market vendors where possible
- Food items must be prepared before coming to the Kids Market - no cooking or extensive preparation onsite
- Food items for sale must be cold or room temperature - hot food items are not permitted for safety reasons, and no power sources are available
- All items for sale must be made and/or grown by kids and their immediate family
- No resale items are permitted - for example, you cannot purchase cookies from a store and sell them
- Try to bring enough to last the full afternoon
- All items for sale must be listed on your application and approved by Market staff

Chaperone:

- Each group must have one adult chaperone with them for the duration of the Kids Market
- A chaperone may be shared for up to 2 booths

Signage, Pricing, & Sales:

- Display a sign with your group / business name
- Label the prices for each type of item you are selling
- Bring a secure container for collecting cash, with a small float for change
- Consider also providing an adult's email address to accept e-transfer

Food Safety:

- All food must be kept at least 6 inches off of the ground
- Prepared foods must be either pre-packaged or protected from contamination (in containers, covered, or behind a screen)
- All cold foods must be maintained at a cold temperature - please bring coolers with ice or ice packs, keep drinks cold with ice, etc.
- When handling food items, use disposable gloves and/or keep hands washed consistently - the OFM will have a hand washing station on-site
- Keep your space clean - the OFM will have cleaning spray and paper towels on-site for you to borrow
- Stay home if you are feeling sick or unwell



Setup:

- Set up goes from 9:00am to 10:00am
- Check in with Market Staff at the North Pavilion Doors when you arrive
- Please carry items from your home or vehicle to the Aberdeen Pavilion - do not drive your vehicles into the Market area
- Your stall location will be allocated by Market staff

Teardown:

- Teardown goes from 2:00pm to 2:45pm
- You are responsible for cleaning your booth area and disposing of refuse in the garbage bins provided

Most Importantly, Have Fun!

The Kids Market is all about being creative and having fun!

- Wear a Halloween costume
- Use a favourite family recipe
- Decorate your booth
- Tell your friends and family to visit

Liability

The OFM is not liable for any injury, theft, or damage to either kids / chaperones or their property arising out of or pertaining to preparation for or participation in the Kids Market; whether such injury, theft, or damage occurred prior, during, or after the Kids Market, the assigned chaperones agree to indemnify and hold the OFM harmless for and against any claims for such injury, theft, or damage. All personal property must be kept with the kids / chaperones at all times.

If you have any questions, please contact emma@ottawafarmersmarket.ca

We can't wait to see you!